

HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS
MEETING MINUTES

Thursday, October 17, 2019

I. Call to Order

The regular meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:50 a.m., on Thursday, October 17, 2019, at Hillsvie Apartments, 830 Township Street, Sedro-Woolley, WA.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan, Commissioner Kacy Johnson and Commissioner Lee Elliot

III. Public Comment

None.

IV. Approval of Minutes

A. August 15, 2019 Board of Commissioners' Meeting Minutes

Commissioner Reta Stephenson moved for approval of the Minutes, seconded by Commissioner Kacy Johnson; the Board unanimously approved the Minutes from August 15, 2019.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report August 1, 2019 to September 30, 2019

Questions of Commissioners' were answered by Kimberly Sayavong.

Commissioner Kacy Johnson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for August 1, 2019 to September 30, 2019.

B. Resolution No. 466: Adopting the Annual Civil Rights Certification Required in Conjunction with the Receipt of the Federal Fiscal Year 2019 Allocation of Funds from the HUD Capital Fund Program.

There was a Public Comment time at 10:30 a.m. – No Public Comment, no residents were in attendance.

Commissioner Dona Cowan moved for approval of Resolution No. 466, seconded by Commissioner Reta Stephenson; the board unanimously approved Resolution No. 466.

VI. Reports

A. Financial Report for August 2019

Windy Epps, Assistant Director of Finance, presented the details of the August 2019 Financial Report.

B. Housing Management Report for August/September 2019

Kimberly Sayavong, Senior Property Manager presented the report to the Commissioners'.

Questions of Commissioners' were answered by Kimberly Sayavong.

C. EPC Update

Jill Stanton, Deputy Executive Director for Administration gave an update on the EPC.

Sedro-Woolley Energy Performance Contract background - When KCHA did the energy contract, we included SWHA but they are separate and a non-moving to work authority. KCHA is a moving to work authority and that provides flexibility.

HUD approved the King County Housing Authority Energy Performance Contract that said we can enter into energy performance contracts for our housing authority or any housing authorities that we manage.

HUD came back and said yes, we did that, but we didn't have the legal authority to approve. After a year and a half, we have come to an agreement.

Questions of Commissioners' were answered by Jill Stanton.

VII. New Business

- A. The Holiday Party will be on Thursday, December 19th.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:33 a.m.

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY

Laurie Fellers

LAURIE FELLERS, Chair
Board of Commissioners



STEPHEN J. NORMAN
Executive Director